

## **POLICY AND RESOURCES SCRUTINY COMMITTEE - 5TH OCTOBER 2010**

**SUBJECT: BUDGET MONITORING 2010/2011 – PERFORMANCE & POLICY**

**REPORT BY: DEPUTY CHIEF EXECUTIVE**

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### **1. PURPOSE OF REPORT**

- 1.1 To provide information to Members relating to the budget for 2010/2011 for Performance & Policy Services Division.

### **2. SUMMARY**

- 2.1 The report projects the anticipated final outturn for these Services based upon expenditure and income trends for the first four months of the year. The report will highlight any variances from the original estimates and tables showing the variances for each of the services are included as appendices.

### **3. LINKS TO STRATEGY**

- 3.1 The contents in this report are in accordance with the Budget Strategy agreed by Council at its meeting on 25th February 2010.
- 3.2 The service areas within Performance & Policy Services Division assist clients in meeting the Corporate themes of Education for Life, Regeneration, Health and Social Care and The Environment, and all areas seek to meet the Council's aim to:
- 'carry out all services effectively and ensure value for money in service provision'.*
- 3.3 Budget management itself is in accordance with the Corporate theme of 'Delivering the Strategies'.

### **4. THE REPORT**

- 4.1 The original budget for Performance & Policy anticipated the use of some £49k from reserves in order to deal with budget constraints facing the service area. The current projection indicates a reduction in that requirement to some £42k after taking account of the transfer to the Election Reserve referred to in 4.3 below.
- 4.2 The majority of variances relate to small under/overspends on salaries.
- 4.3 Electoral services are currently projected to underspend £50k. This relates partly to the provision included in the base budget of some £53k to equalise the cost of elections together with salary savings (£2k), offset by an anticipated reduction in income of some £5k. Any balance remaining at the year-end relating to the provision of £53k will be transferred to the earmarked reserve that specifically exists for this purpose.

- 4.4 The underspend of £10k in the Registration Service relates to increased income.
- 4.5 The accounts for 2009/10 have now been closed, but the audit has not yet been completed. The final position for 2009/10, as reported to Cabinet on 29th June 2010 showed a net £93k overspend, resulting a net cumulative underspend of £215k.

## **5. FINANCIAL IMPLICATIONS**

- 5.1 This report deals with financial issues.

## **6. PERSONNEL IMPLICATIONS**

- 6.1 There are no personnel implications.

## **7. RECOMMENDATIONS**

- 7.1 Members are requested to note the contents of the report.

## **8. REASONS FOR THE RECOMMENDATIONS**

- 8.1 To acquaint Members with the financial position of the Performance & Policy Division.

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Consultees: S. Rosser - Chief Executive  
N. Barnett - Director of Corporate Services  
C. Jones - Head of Performance & Policy  
N. Scammell - Head of Corporate Finance  
S. Grant - Finance Manager, Corporate Services  
N. Roberts - Principal Group Accountant (Financial Advice and Support)  
Cllr. C. Mann - Cabinet Member for Finance, Resources & Sustainability  
Cllr. J. Taylor - Chairman, Policy & Resources Scrutiny Committee  
Cllr. M.E. Sargent - Vice-Chairman, Policy & Resources Scrutiny Committee  
Service Managers

Background Papers:  
Budget Monitoring Reports 2010/2011  
Estimates Working Papers 2010/2011

Appendices:  
Appendix 1 Performance & Policy Report P4